

DMHA SPH Food Service RFP
Attachment D - Cost Proposal Template
Addendum #2
RFP 25-81018

Family and Social Services Administration (FSSA) Division of Mental
Health and Addiction (DMHA)
State of Indiana

Instructions:

Please populate all yellow-shaded cells. All blue-shaded cells will populate automatically.

In Table 1, please propose the additional cost (as a percentage) that should be applied to Double Trays (defined as double portions of all meal components, including protein, side(s), drink, etc.) and Double Proteins (defined as the main course portions prescribed in connection with a Medical Diet). In cell D12, please propose the price per Extra Portion (as a dollar amount). Please note that Double Trays and Double Proteins will be billed at the highest applicable volume tier.

Table 2 will update automatically based on the information entered in the other tables.

In Table 3, please propose a Price per Meal for each of the volume tiers outlined. The Contractor will be paid based on the tier pricing established in the RFP: meals up to the volume established in the first tier will be billable at the rate for that tier, with additional meals billable at the rate for each subsequent tier. Please note that historical volumes are included for informational purposes only and are not a guarantee of future volumes. The Contractor will be paid based on the average daily count of meals served during the monthly billing period.

The per meal prices established under this RFP will be reviewed annually, with prices established under Attachment D firm through June 30, 2026. Per meal prices for each subsequent 12-month period shall be increased by an amount to be mutually agreed upon. In the event no agreement is reached with respect to such increase, per meal prices shall be increased by the yearly percentage change in the Consumer Price Index, All Urban Consumers, U.S. City Average, Food Away From Home Index ("CPI-FAH"), published by the U.S. Department of Labor. The period for determining CPI-FAH increases shall be the year ending prior to the anniversary date of the commencement of operations under this Contract (the "Base Period").

At the request of DMHA, the Contractor shall provide food service for special meetings or special events, at a price to be agreed upon in advance by the Contractor and DMHA.

In connection with any Floor Stock provided by the Contractor pursuant to this Contract, the Contractor shall be paid at the Contractor's invoice cost plus 10%. The Contractor will credit all discounts and rebates to SPH's account.

Table 1: Proposed Costs for Double Trays, Double Proteins, and Extra Portions

Item	Additional Cost*
Double Tray Multiplier (e.g., + 50%)	80%
Double Protein Multiplier (e.g., +25%)	40%
Extra Portion Cost	\$ 1.00

*Please note that Double Tray Multipliers and Double Protein Multipliers must be included as a percentage. Extra Portion Costs must be included as a dollar amount.

Table 2: Total Annual and Four-Year Bid Amounts

Hospital	Annual Bid Amount	Total Four-Year Bid Amount
Evansville State Hospital + EPCC	\$ 1,147,490.53	\$ 4,589,962.11
Logansport State Hospital	\$ 1,240,635.38	\$ 4,962,541.52
Madison State Hospital	\$ 1,017,700.83	\$ 4,070,803.31
Richmond State Hospital	\$ 1,364,587.83	\$ 5,458,351.33
Total Bid Amount	\$ 4,770,414.57	\$ 19,081,658.27

Table 3: Daily and Annual Costs per SPH

<div><div>Evansville State Hospital & Evansville Psychiatric Children's Center (Combined)</div><div>Total Annual Bid Amount: \$ 1,147,490.53</div><div><div>Daily Avg. - Patients & Staff: 422</div><div>Daily Avg. Double Trays (%): 1%</div><div>Daily Avg. Double Trays (#): 4</div><div>Daily Avg. Double Proteins (%): 4%</div><div>Daily Avg. Double Proteins (#): 17</div><div>Daily Avg. Extra Portions: 51</div></div><div><div><div><div>From</div><div>To</div></div><div><div>Price/M</div><div>Price/M</div></div></div><div><div><div>From</div><div>To</div></div><div><div>Price/M</div><div>Price/M</div></div></div></div></div>	<div><div>Logansport State Hospital</div><div>Total Annual Bid Amount: \$ 1,240,635.38</div><div><div>Daily Avg. - Patients & Staff: 386</div><div>Daily Avg. Double Trays (%): 8%</div><div>Daily Avg. Double Trays (#): 31</div><div>Daily Avg. Double Proteins (%): 3%</div><div>Daily Avg. Double Proteins (#): 12</div><div>Daily Avg. Extra Portions: 94</div></div><div><div><div><div>From</div><div>To</div></div><div><div>Price/M</div><div>Price/M</div></div></div><div><div><div>From</div><div>To</div></div><div><div>Price/M</div><div>Price/M</div></div></div></div></div>	<div><div>Madison State Hospital</div><div>Total Annual Bid Amount: \$ 1,017,700.83</div><div><div>Daily Avg. - Patients & Staff: 336</div><div>Daily Avg. Double Trays (%): 1%</div><div>Daily Avg. Double Trays (#): 3</div><div>Daily Avg. Double Proteins (%): 6%</div><div>Daily Avg. Double Proteins (#): 20</div><div>Daily Avg. Extra Portions: 53</div></div><div><div><div><div>From</div><div>To</div></div><div><div>Price/M</div><div>Price/M</div></div></div><div><div><div>From</div><div>To</div></div><div><div>Price/M</div><div>Price/M</div></div></div></div></div>	<div><div>Richmond State Hospital</div><div>Total Annual Bid Amount: \$ 1,364,587.83</div><div><div>Daily Avg. - Patients & Staff: 451</div><div>Daily Avg. Double Trays (%): 2%</div><div>Daily Avg. Double Trays (#): 9</div><div>Daily Avg. Double Proteins (%): 6%</div><div>Daily Avg. Double Proteins (#): 27</div><div>Daily Avg. Extra Portions: 31</div></div><div><div><div><div>From</div><div>To</div></div><div><div>Price/M</div><div>Price/M</div></div></div><div><div><div>From</div><div>To</div></div><div><div>Price/M</div><div>Price/M</div></div></div></div></div>
--	---	---	--

Meals Served from June 1, 2023 to May 31, 2024:

	Patient Meals		Staff Meals		Total Daily Avg (Patients + Staff)
	Total	Daily Avg	Total	Daily Avg	
Evansville Psychiatric Children’s Center	11,122	30	0	0	30
Evansville State Hospital	141,858	389	909	2	391
Logansport State Hospital	136,698	375	4,192	11	386
Madison State Hospital	119,256	327	3,388	9	336
Richmond State Hospital	161,960	444	2,728	7	451